

# Frieth CEC School PTA

## Meeting Minutes

4<sup>th</sup> March 2021

<b>Present:</b>	Mrs Nowell	Bertie Bayliss (BA)	Lisa Martin (LMA)
Richard Piercy (RP)	Leah Cubbage (LC)	Ashley Bryant (AB)	Steph Pusey
Sarah Hunt	Caroline Priestley	Louise Jenkins-Smith	Claire Sayles
Lucy Amos			

<b>Apologies:</b>	Laura Webb	Will Richards	Ruth Piercy
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Agenda item	Actions																																				
<p><b>1. Welcome</b></p> <p>RP welcomed all attendees. Apologies were noted.</p> <p>On behalf of the PTA RP thanked all the fundraisers, teachers and staff for all their efforts over the Christmas period. We raised an amazing amount of money in challenging circumstances.</p>																																					
<p><b>2. Previous Minutes and Actions</b></p> <p>Reviewed, no actions.</p>																																					
<p><b>3. Accounts</b></p> <p><b>Accounts reviewed: -</b></p> <p>Main Account Balance - £22,921.38</p> <p>100 club account current balance - £2,585.36</p> <p>Main Account includes:</p> <ul style="list-style-type: none"> <li>Online donations of £120.</li> <li>Amazon Smile £60.15</li> </ul> <p>Awaiting further costs from Bursar.</p> <div> <p><b>Spend:</b></p> <table> <tr> <th>White Rose Sub.</th><th>£99.00</th></tr> <tr> <td>Newspaper Sub.</td><td>£329.00</td></tr> <tr> <td>MFL Online</td><td>£212.00</td></tr> <tr> <td>PSHE</td><td>£300.00</td></tr> <tr> <td>Mathletics Sub.</td><td>£510.30</td></tr> <tr> <td>Discover Ed. Sub.</td><td>£310.00</td></tr> <tr> <td>PQSM Sub.</td><td>£104.00</td></tr> <tr> <td>Tapestry Sub.</td><td>£101.00</td></tr> <tr> <td>Twinkl</td><td>£409.98</td></tr> <tr> <td><b>Total</b></td><td><b>£2,375.28</b></td></tr> </table> </div> <div> <p><b>Committed Spend:</b></p> <table> <tr> <th>Item</th><th>Cost</th></tr> <tr> <td>Laptops</td><td>£5,000.00</td></tr> <tr> <td>Whiteboard</td><td>£4,000.00</td></tr> <tr> <td>Laptop Upgrade</td><td>£800.00</td></tr> <tr> <td>New Book Lib. Sub.</td><td>£500.00</td></tr> <tr> <td>Espresso Sub.</td><td>£1,200.00</td></tr> <tr> <td>Carpet Cleaner</td><td>£400.00</td></tr> <tr> <td><b>Total</b></td><td><b>£11,900.00</b></td></tr> </table> </div>	White Rose Sub.	£99.00	Newspaper Sub.	£329.00	MFL Online	£212.00	PSHE	£300.00	Mathletics Sub.	£510.30	Discover Ed. Sub.	£310.00	PQSM Sub.	£104.00	Tapestry Sub.	£101.00	Twinkl	£409.98	<b>Total</b>	<b>£2,375.28</b>	Item	Cost	Laptops	£5,000.00	Whiteboard	£4,000.00	Laptop Upgrade	£800.00	New Book Lib. Sub.	£500.00	Espresso Sub.	£1,200.00	Carpet Cleaner	£400.00	<b>Total</b>	<b>£11,900.00</b>	
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<p><b>4. 100 Club Draw</b></p> <p>Draw numbers for January – No 16, February - No 52, March – No 29.</p> <p>Mrs N asked for details to include in next Newsletter.</p> <p>Bertie to arrange email to all parents.</p> <p><b>If you want to sign up for the 100 Club, please contact Bertie Bayliss or pick up a form from school reception. Form attached to these minutes.</b></p>	BB
<p><b>5. School Updates/Requests</b></p> <p>Mrs N gave thanks to the PTA for all the equipment, etc, that they have provided to the school. Thank you also to everyone that took time to help with all the fundraising activities.</p> <p>All laptops bought and donated are being used and have been invaluable.</p> <p>New whiteboard being installed tomorrow.</p> <p>Mrs N has recommended to the governors that there is an annual review/spend on IT equipment so that none of the equipment gets too old/dated and there is always newer equipment available.</p> <p>Some new windows were installed during the summer of 2020 and more to be replaced this summer. Although this is funded by the school.</p> <p>There is a possibility that, due to ongoing restrictions, the French Trip will not go ahead so alternatives for a Year 6 trip in the UK are being reviewed.</p>	
<p><b>6. Previous Events – Updates and Evaluation</b></p> <p><b>Christmas Fair – Total: £3818.95</b> – thanks again to Mrs N, the teaching staff and those who helped with the activities for making this event such a huge success.</p> <p><b>Christmas Cards – raised £273.40</b> – Feedback to say that the Reception/Year 1 designs weren't as popular as they've been in previous years. Mrs N said she would feed this back.</p> <p><b>Festive Trail - £1,010</b> - big thank you to Katherine Cox for arranging this wonderful event.</p> <p><b>Frieth Calendar 2021 - £190</b> – big thank you to Caroline Priestley for organising this beautiful calendar.</p> <p><b>Virtual Pet Show – Currently £178</b> – closing date extended to 31<sup>st</sup> March. LMa to forward details to Mrs N for Newsletter.</p> <p>BIG thank you to everyone who helped arrange, run and support the events.</p> <p><i>Please forward any feedback to the PTA - PTA @frieth.bucks.sch.uk</i></p>	LMa
<p><b>7. Future Events</b></p> <p><b>Bounce for Books</b> – PTA to provide a bouncy castle. Children then get sponsored to do 100 bounces each. Proposed for after easter/first few weeks of summer term. RP to source bouncy castle.</p> <p><b>Cake Sale</b> – 12<sup>th</sup> Mar - Laura Webb to arrange cake sale. Mrs N to send email to parents early next week.</p>	LW/Mrs N

Agenda item	Actions
<p><b>Easter Fun Day</b> – 30<sup>th</sup> Apr – to include:</p> <ul style="list-style-type: none"> <li>Chocolate tombola – chocolates provided in return for Mufti Day on 19<sup>th</sup> Apr (KS1 only)</li> <li>Easter Hamper – KS2 to provide items for hampers in return for Mufti Day on 19<sup>th</sup> Apr.</li> <li>Raffle tickets to be sold for hamper and other Easter Prizes – eg: large egg/cuddly rabbit, etc.</li> <li>Communications to be sent – date TBC.</li> </ul> <p><b>Summer Queen</b> – Proposed date: 8<sup>th</sup> July (TBC dependent on Year 6 Trip Dates). To include:</p> <ul style="list-style-type: none"> <li>Beer/Pimms Tent – RP to arrange.</li> <li>BBQ – RP to arrange.</li> <li>Ice-creams to be sold to after event.</li> <li>Does the Sports Shed have a power supply? Mrs N to confirm.</li> <li>Alcohol Licence to be arranged once date is confirmed</li> </ul> <p><b>Sports Day</b> – date TBC. Proposal to sell canned drinks.</p> <p><b>Disco</b> - proposed date to be end of summer term depending on relaxation of restrictions. Claire Sayles to get potential dates from John Johnny.</p> <p><b>Film Night</b> – proposed date KS1 25<sup>th</sup> May and KS2 27<sup>th</sup> May.</p> <p><b>Mufti Days/Cake Sales</b> – proposed for end of each half term. Mrs N to speak to staff. Proposal for each class to take turns to supply cakes.</p> <p><b>Family BBQ</b> – date dependent on relaxation of restrictions. Perhaps autumn term. To be discussed at next PTA Meeting.</p> <p><b>Update from Hilly Team</b> – Proposed for the 17<sup>th</sup> Oct. Will Richards has been talking to the governing body re running the event safely. Attendance may be impacted which will have a knock-on effect on sponsorship and side events, eg, bacon sandwich and refreshments stall.</p> <p><b>Suggestions from Caroline P</b> – LMa to forward list to Mrs N so that she can review with staff. Although the Second-Hand Uniform Sale was discussed. A parent had offered to run a second-hand stall. All items in lost property are to be donated to the sale.</p> <p><i>Help put the <b>fun</b> in <b>fundraising</b> and let your Class Rep or the PTA know if you have any ideas!</i>  <i>PTA @frieth.bucks.sch.uk</i></p>	<p>Mrs N/PTA</p> <p>RP RP TBC Mrs N LMa</p> <p>CS</p> <p>Mrs N.</p> <p>Note</p> <p>LMa</p>
<p><b>8. PTA Update</b></p> <ul style="list-style-type: none"> <li>RP (Joint Chair), LC (Treasurer) and LMa (Secretary) will be stepping down from their roles at the next AGM. Anyone that might be interested in joining the committee should contact the PTA for more details.</li> <li>AGM Proposed for end of summer term – date TBC.</li> <li>Bertie to check with Katherine Boyden re Shopify system used at Danesfield for selling cakes.</li> <li>Ashley Bryant offered to help the PTA with Comms/Marketing.</li> </ul>	<p>Bertie. AB</p>
<p><b>9. Any other business</b></p> <p>None.</p>	
<p><b>Notices/Reminders</b></p> <p><b>Effortless fundraising for the School</b></p>	

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<p><b>Easy Fundraising</b> – <a href="https://www.fundraising.org.uk/casues/freithcecpta">https://www.fundraising.org.uk/casues/freithcecpta</a></p> <p><b>Amazon Smile</b> – <a href="http://www.smile.amazon.co.uk">www.smile.amazon.co.uk</a></p> <p><b>Match funding</b> – some companies offer match funding. Is there anyone in the school whose company will support fund matching? Contact the PTA if your company supports this.</p>																
<p><b>Your class/parent reps are</b></p> <table><tr><td>Owls</td><td>Sophie Charlesworth</td><td>scharlesworth_12@hotmail.co.uk</td></tr><tr><td>Buzzards</td><td>Jess Coombs</td><td>jessicahunt50@hotmail.com</td></tr><tr><td>Kestrels</td><td>Courtney Brennan</td><td>courtneybrennan@btinternet.com</td></tr><tr><td>Kites</td><td>Fi Hayter</td><td>fi.hayter@btopenworld.com</td></tr><tr><td>Eagles</td><td>Steph Pusey</td><td>steph.blunt@hotmail.com</td></tr></table>		Owls	Sophie Charlesworth	scharlesworth_12@hotmail.co.uk	Buzzards	Jess Coombs	jessicahunt50@hotmail.com	Kestrels	Courtney Brennan	courtneybrennan@btinternet.com	Kites	Fi Hayter	fi.hayter@btopenworld.com	Eagles	Steph Pusey	steph.blunt@hotmail.com
Owls	Sophie Charlesworth	scharlesworth_12@hotmail.co.uk														
Buzzards	Jess Coombs	jessicahunt50@hotmail.com														
Kestrels	Courtney Brennan	courtneybrennan@btinternet.com														
Kites	Fi Hayter	fi.hayter@btopenworld.com														
Eagles	Steph Pusey	steph.blunt@hotmail.com														
<p><b>Forms</b></p> <p>100 Club: Attached.</p> <p>Frieth Falcons: <a href="#">click here</a></p>																
<p><b>Date of next meeting:</b> <b>proposed for w/c 26<sup>th</sup> April</b></p>																



## **Frieth School PTA 100 Club**

Hello and welcome to Frieth School 100 Club.

One of the many ways we raise money is through our 100 club. The 100 club is a fun and easy way to raise money for the school via the PTA and a chance for members to win money each month!

All you need to do to sign up is fill in the form overleaf, this will give you a number which will be put into the monthly draws for the year (ommitting August & December) Each month a draw will take place, the winning number is given half of the kitty while the other half goes towards your childrens school. Win win!

The more members of the 100 club, the bigger the prize fund, so get everyone involved – anyone can sign up, friends, family the list is endless!

We are registered with Wycombe District Council under the lotteries & Amusements act 1976

Its £20 a year; you can choose to pay either by standing order:

- Annually £20
- Quarterly £5
- 10 Monthly payments £2 or
- Cheque (Made payable to Frieth School PTA)

There are no limits to the amount of numbers you have, so feel free to purchase more than one.

Please contact me if you have any question

Thanks Bertie  
PTA Chair



## How to join

Its super simple to join to 100 club, the more of us that do, the bigger the prize fund.

Paying by standing order, which you set up with your own bank.

**PTA bank account details are:**

**Account no: 51385097**  
**Sort code: 40-32-19**  
**Address: HSBC bank plc, Marlow Branch,**  
**45 High Street, Marlow, SL7 1AR**

You can have more than one number, just multiply the amount you pay by how many numbers you want.

Please note there are no draws during August and December

Please return to Bertie Bayliss c/o school office.

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*I would like to join the 100 club, please send me my number(s)!!!*

Please tick as appropriate

- I have set up a monthly standing order – 10 monthly payments @ £2
- I have set up a quarterly standing order @ £5
- I have set up an annual standing order @ £20
- I enclose a cheque\*/cash @ £20

How many numbers would you like?

Your name:

Phone:

Email:

Address:

Account Name:

Account Number:

Sort code:

*\*Please make cheques payable to Frieth School PTA*

**Remember to write clearly so we know where to send your winnings to!!**