



Frieth CEC School PTA

Extraordinary General Meeting Minutes

14th March 2018

Present:	Emma Wharfe (EM) – PTA Chair	Emma Sillwood
Stephanie Pusey	Sarah Tedder	Lisa Martin (Secretary)
Gemma Gillies	Clare David	Charlotte Crowther
Ruth Tebbot	Sarah hunt	Justine Harbinson
Katrina Ashcroft	Karen Warnes	Jo Reid
Sophie Charlesworth	Jess Jonzen	Jenny Sharp
Richard Piercy	Bertie Baylis	Juliette Cheung

Apologies received:	Laura Webb	Katherine Cox
Beth Constable	Charlie Lumley	Heddi Oldham
Jessica Coombs	Alison Goodright	Lorna O’Hehir
Leah Cubbage (LC) – Treasurer		

Agenda Items		Action
1	Welcome and apologies EW read apologies and welcomed and thanked the attendees.	
2	Previous AGM Minutes These are located on the PTA pages of the School Website and are agreed to be taken as a true account.	
3	Chairperson Report This meeting was an EGM and therefore the Chairpersons report wasn’t read on this occasion	
4	Review of Events	

Agenda Items	Action
<p>Recent events were reviewed.</p> <ul style="list-style-type: none"> Discos – new DJ proved popular at the recent disco. Steph P will book for the coming discos should the new PTA agree. Music Quiz – Cancelled due to lack of interest. Possible misunderstanding that people needed to fill a table before booking. Potential to reschedule. 	
<p>Treasurer's Report</p> <p>Registered Charity No: 1001049</p> <p>The treasurers report is attached to the minutes of the last AGM meeting minutes.</p>	
<p>100 Club</p> <p>No update at this meeting</p>	
<p>Planned Events for 2018</p> <p>Easter Egg Hunt – 25/3 – responses coming in slowly. Letters need to be sent in book bags.</p>	JS
<p>Election of New Committee</p> <p>The current Chairperson, Emma Wharfe, stood down.</p> <p>Leah Cabbage and Lisa Martin were re-elected at the last meeting.</p> <p>Juliette Cheung, Bertie Bayliss and Richard Piercy stood for joint nomination.</p> <p>The voting went as follows: -</p> <ul style="list-style-type: none"> Juliette Cheung – Lisa Martina and Jenny Sharp Richard Piercy – Sophie Charlesworth and Jess Richards Bertie Bayliss – Emma Sillwood and Sarah Hunt. <p>Staff and governors thanked Emma Wharfe for all her hard work and appreciate everything she's done.</p> <p>EW handed over a file and memory stick of examples of documents used by the PTA for various events.</p> <p>EW confirmed that not all the chairs need to attend each PTA meeting.</p>	
<p>Discussions with new PTA Chairs</p> <p>JC said that she's very excited to be taking over and thanks everyone for the messages of support.</p> <p>JC suggested that the PTA get feedback from the parent body on past and current events and how to go forward. MRs R offered to send survey monkey details.</p> <p>Generic email needed for the PTA, Mrs R confirmed that PTA@frieth.sch.uk email account is available to use.</p> <p>The PTA will need to get written permission from the parent body to use their email addresses to contact them.</p> <p>Future Event Ideas</p> <ul style="list-style-type: none"> Film night needs to be put in the diary. PTA to talk to ST to arrange. 	<p>PTA</p> <p>PTA</p>

Agenda Items		Action
	<ul style="list-style-type: none"> • RP looking to encourage the engagement of the fathers. • Cake Sales – Hold cake sale in hall so some children can choose to go in or not. Healthy cake recipes are available. Mrs R to discuss with staff. • JC suggested a PTA drop-in session once a month for coffee, etc. • Bingo – potential new event • Circus – with circus classes, acrobats, etc. • Race Nights • Music festival – potentially for 2019 – have another large event like the Hilly. • Summer Queen – perhaps add stalls, etc, and make a more fayre/fete theme. • Frieth School stall at Wycombe Fair – needs volunteers to run it. Potential to have stall at Lane End or Frieth Fair. • Auction of promises. <p>Fundraising Barometer – to display the target for fundraising.</p> <p>Future PTA meetings</p> <p>Committee discussed altering the day/time of each PTA meeting to enable more attendees.</p> <p>RP asked what the average spend had been over the last 2-3 years. It was noted that spend varies depending on needs. The last year has had additional expense with the repairs to plumbing, etc.</p> <p>New PTA Photos and Bios</p> <ul style="list-style-type: none"> • Mrs Reid asked for photos and biographies from each of the PTA committee members 	<p>RP</p> <p>Mrs R</p> <p>PTA</p>
	<p>Any other Business</p> <p>PTA Shed Repair – EW reminded committee about the shed needed repair</p> <p>PTA Reps – it was suggested that each class has a PTA Rep alongside the Class Rep. Jenny S to email class reps to ask for volunteers,</p> <p>New notice board – it was suggested that this board should still be outside and visible. Mrs R to speak to the Premises Committee to discuss location</p>	<p>JS</p> <p>Mrs R</p>

The next PTA meeting will be held on the 24th April 2018.