## Sharing and Caring

## Gentle and Kind

Frieth CEC School Frieth Henley-on-Thames Oxon RG9 6PR 01494 881554

Thursday 29<sup>th</sup> November 2018

Dear Parents,

## **RE KS2 School Pencil Cases**

Developing Potential without Limitations

Following recent learning walks and observations of teaching and learning in school, it has become apparent that the learning environments and space on the tables is becoming increasingly crowded with pencil cases and equipment being brought into class by the pupils. This can be distracting to learning and create an unnecessary barrier to good posture and excellent presentation of work.

From the January term, we will be introducing a new code of practice for KS2 pupils and pencil cases. Pupils do not necessarily need to bring a pencil case into school, however, any pencil cases that are brought into the classroom must:

- Hold just enough essential equipment for a lesson 1 pencil, 1 ruler, 1 pen, 1 rubber, 1 sharpener, 1 protractor
- Be small and slim enough to fit into the classroom tray when not needed on the table An example can be seen on the back of this letter.

Pupils are able to bring in pencil cases with pens and sharpies should they wish to, but these must be either:

• Be small enough to stay in their classroom tray without obstructing other trays

or

• Be kept in their bag and only brought into the classroom when needed.

How pencil cases are stored will be decided by each classroom teacher according to their own classroom needs.

We are sending this letter now, so that parents have enough time to provide children with a suitable pencil case if necessary (or to add to the Christmas Present list!) ready for the January term.

Yours sincerely

Mrs Jo Reid BA (Hons), PGCE, MA, NPQH Headteacher

## Honest and Truthful

Challenging and Responsible

Headteacher: Mrs Josephine Reid BA (Hons), PGCE, MA, NPQH Website: www.friethschool.co.uk









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