



Developing Potential without Limitations

Frieth CEC School
Frieth
Henley-on-Thames
Oxon RG9 6PR
01494 881554

Monday 3rd October 2016

Dear Parents/Guardians

This term's parents' consultation evenings will be held on the following dates:

Wednesday 19th October 3.30 - 5.50 pm

Thursday 20th October 5.30 - 7.50pm

It is preferable that teachers are able to talk to parents without any children present, please arrange alternative child care for that afternoon or evening. We would like to emphasise that these meetings are an opportunity to discuss your child's general progress and are not intended to be an occasion to raise specific problems. If you would like to talk at greater length with your child's teacher about any issues which are worrying you, please make a separate appointment.

Appointments will take place in the school hall and will be timetabled at 10 minute intervals. We must try to adhere to this timetable as many parents have appointments with other class teachers, we hope you will understand when after 10 minutes the teacher will indicate that the meeting is over.

I have sent one letter per family to assist in planning appointments for siblings. Please list all your children's names on the form and return to school by Friday 7th October at the latest. Those families who do not return the form by that date will have to make alternative arrangements we will not be chasing you or sending second letters.

Yours sincerely,

Mrs J Reid

Parents' Consultation Evenings Reply Slip - return by Friday 7th October 2016

CHILD'S NAME CLASS

SIBLING'S NAME..... CLASS.....

SIBLING'S NAME..... CLASS.....

I would like an appointment with my child(ren)'s class teacher(s) on

Date/Time 19/10/16	Preferred time slot	Date/Time 20/10/16	Preferred time slot
3.30-4.00pm		5.30-6.00pm	
4.00-4.30pm		6.00-6.30pm	
4.30-5.00pm		6.30-7.00pm	
5.00-5.50pm		7.00-7.50pm	

Signed Parent/Guardian